



Peninsula Palms

Aged and Community Services

Telephone (07) 3897 2800
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ACN 094 769 347
ABN 68 094 769 347

Peninsula Palms
Residential Care Facility
PO Box 487 Redcliffe Q 4020
77 Morris Road Rothwell Q 4022

Letter of Application

Dear Applicant,

Thank you for your interest in applying for residential care with Peninsula Palms Aged and Community Services. Please find enclosed various forms which need to be completed and returned:

- **Application Form for Residential Care.**
- **Consent to collect/disclose information:** please ensure the **do give permission** box is ticked and the form signed and witnessed so we are able to proceed with your application.
- **Medical Form** to be completed by your Doctor. Alternatively, a report from your Doctor if they have the ability to produce it from their computer system.
- **Assets Declaration.** If you have an Assets Assessment from Centrelink/DVA, then you do not need to complete the Statutory Declaration, instead supply a copy of the Assets Assessment letter.

When you return the forms specified above, we also need a copy of your current Aged Care Client Record as completed by the Aged Care Assessment Team (ACAT). It is advisable to photocopy completed paperwork and maintain for your records. We cannot consider your application until **all forms** have been fully completed and submitted.

Following receipt of all completed forms, we will consider your application and an appropriate time for an interview with the manager. This determines your suitability for residential accommodation and your care needs, as well as answering any questions you may have.

You may like to consider visiting our facility for a tour. Please telephone the facility to arrange a time. Also feel free to contact me if you have any further queries.

Yours sincerely,

Sharon Wilkinson
Manager